

Business License Application



For Office Use Only:
 Application Date: _____ Total Fees Due: _____ Permit #: _____

Please make cheque payable to: Town of Rosthern
 Forward the completed application form, any necessary supporting documents, and payment to: **Town of Rosthern
 Box 416
 Rosthern, SK S0K 3R0**

Category (please check the appropriate category)		Other Transient Traders Selling:	
Circus and/or Carnival or Rodeo Promoters:	\$500 <input type="checkbox"/>	a) Christmas trees (per location)	\$100 <input type="checkbox"/>
Contractors and Direct Sales Contractors:	\$200 <input type="checkbox"/>	b) Fish, fruit, produce, baking and handicrafts	\$100 <input type="checkbox"/>
Direct Sellers: (Proof of registration under the Direct Sellers Act is required along with this application)	\$100 <input type="checkbox"/>	c) Handicraft event (7 days) locally-produced only	\$200 <input type="checkbox"/>
Mobile Vendors:	\$150 <input type="checkbox"/>	d) Handicraft event (7 days)	\$500 <input type="checkbox"/>
Farmers' Market:	\$200 <input type="checkbox"/>	All other	
		e) Monthly	\$100 <input type="checkbox"/>
		f) Annual License	\$500 <input type="checkbox"/>

Inter-Municipal Business License \$250 (in addition to above)
 *Must have an annual business license in one of the following participating municipalities:
 The City of Prince Albert The Town of Shellbrook The Town of Rosthern The Town of Duck Lake
 Business License Number: _____

Business Information (Please print clearly) **I do not want this on the Business License Directory**

Business Name: _____
 Owner Name: _____
 Address: _____

Unit #	Building #	Street Name
_____	_____	_____
City	Province	Postal Code
_____	_____	_____

Phone: _____ Fax: _____
 Email: _____ Website: _____
 Contact: _____ *PST# _____
 *ISC Entity # _____ ***AT LEAST ONE OF THE NUMBERS IS REQUIRED**

Business Use (Please check one)

- | | | |
|--|--|---|
| <input type="checkbox"/> Retail | <input type="checkbox"/> Personal Services | <input type="checkbox"/> Hotel/Restaurant |
| <input type="checkbox"/> Wholesale/Distribution | <input type="checkbox"/> Agriculture | <input type="checkbox"/> Construction/Contractor |
| <input type="checkbox"/> Public Utilities | <input type="checkbox"/> Transportation | <input type="checkbox"/> Manufacturing/Processing |
| <input type="checkbox"/> Education | <input type="checkbox"/> Finance/Insurance/Real Estate | |
| <input type="checkbox"/> Other – Please specify: _____ | | |

Business Description (Please print clearly)

Please describe the primary function of the business:

Please Note: This is an application only. If your license application is approved, you will receive confirmation by mail. Your application is not approved until you receive your license from the Town of Rosthern.

You may be required to apply for additional permits or site inspections with the Town of Rosthern before your application may be approved.

- The *Business License Bylaw* requires all businesses to obtain a Business License before beginning operation.
- With few exceptions, licenses will be valid until the end of each calendar year (December 31)
- Changes to the information on the application require that the Town be notified through new application for the license to be updated and considered valid.
- The Town of Rosthern license must be produced upon request.

For more information, please call 306-232-4826, fax 306-232-5638 or visit our website www.rosthern.com

Acknowledgement of responsibility

Information on policies and bylaws can be found on the Town of Rosthern website www.rosthern.com

- I am aware that I am required to comply with all municipal and provincial rules, regulations, bylaws, etc. while operating in the Town of Rosthern.
- I am aware that I will not receive a renewal invoice for following year and that I must renew through reapplication each year of operation in the Town of Rosthern.
- I agree to operate my business as required under the *Business License Bylaw*.

Applicant Signature: _____ Date: _____

For Office Use Only:

Last Updated: 01-18-18

Checked by: _____ Proposed Use: _____ Date Checked: _____